

	Dr.D.Y.PatilPratishthan'sCollegeof Engineering Salokhenagar,Kolhapur	
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	Training and Placement Cell	
	Notice/Circular	

Training and Placement Cell: Report

Placement Report as on 07th July, 2025 & Proposed plan of action by TPO

Sr. No.	Department	No of Students recruited	No of Students remaining	Proposed plan of action by TPO for AY 24-25
1	Computer Science Engineering (120)	104	16	1) Campus Credential training for B.tech and 3 rd year students Of 120 hours and 180 hours respectively. 2) Lead college training (company specific training-TCS) of 60 hours for Btech, TY and SY (All Year Students) 3) O2 Breathing (Shikuya) soft skill training for Btech and TY. 4) Weekly 2 hours: SY for Presentation & Group Discussion.
	Data Science Department (68)	41	27	1) Campus Credential training for B.tech and 3 rd year students Of 120 hours and 180 hours respectively. 2) Lead college training (company specific training-TCS) of 60 hours for Btech, TY and SY (All Year Students)
	Civil Department (19)	19	00	3) O2 Breathing (Shikuya) soft skill training for Btech and TY. 4) Weekly 2 hours: SY for Presentation & Group Discussion.
	Electrical Department (27)	21	5	1) All above same for Electrical and Civil departments. 2) Revite training for Electrical and civil Btech students for 60 hours by Info Grow Kolhapur.

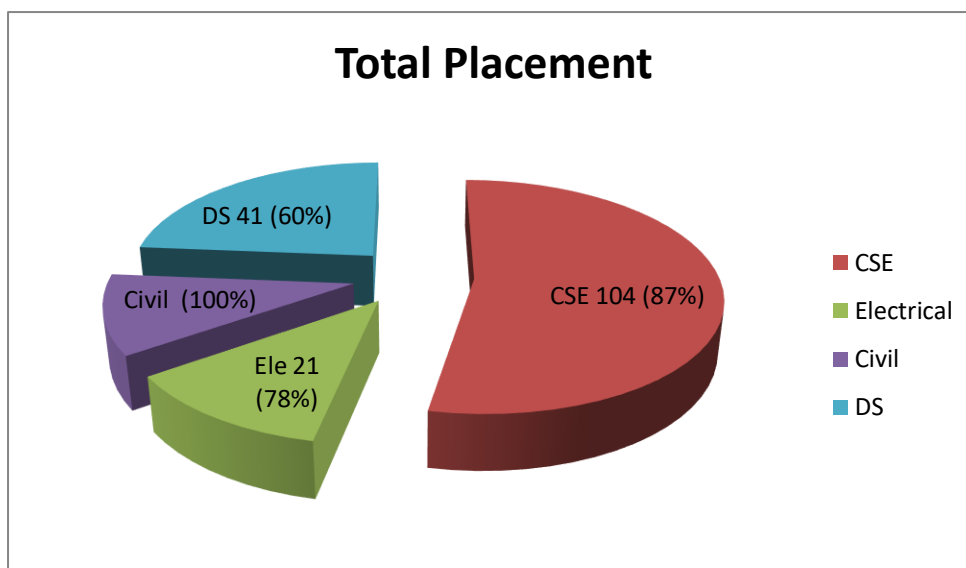
Note: 1. **Eligible students i.e. >= 60% marks at SSC, HSC/DIPLOMA, Avg. Engineering %.
 2. ^all students count including eligible from **.

AY-2024-25: Placements (Eligible Count)

Department	Total Placement	Higher studies	Total Placement	Eligible	% of placement
CSE	104	4	108	120	90
Electrical	21	1	22	27	81.5
Civil	19	0	19	19	100
DS	41	2	43	68	63.2

Department	Total Placement	Eligible	% of placement
CSE	104	120	87
Electrical	21	27	78
Civil	19	19	100
DS	41	68	60

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• Placement Details : Academic Year 2024-2025

Branch	Company name	Number of Students	Package offered (Per Annum)	Study Year of Student
CSE	ApMoSys Technologies Pvt. Ltd.	1	4 LPA	2025
CSE	iTpreneur Pune,	9	5 LPA	2025
CSE	Global Quest Technologies,Karnataka	9	3.5 LPA	2025
CSE	Qspiders, Pune	19	3.5 LPA	2025
CSE	Pentagon Space Pvt Ltd. Karnataka	2	3 LPA	2025
CSE	Kiran Academy, Pune	2	3.5 LPA	2025
CSE	Compserve Company,Kolhapur	8	3.5 LPA	2025
CSE	Promaxsys software solution	7	3 LPA	2025
CSE	SANYU INFOTECH PVT LTD	2	4 LPA	2025
CSE	NexGen Analytics	1	4 LPA	2025
CSE	Ge Vernova	1	13.20 LPA	2025
CSE	Bravishma Technology ,Pune	1	1.8 LPA	2025
CSE	Kolbro Group(Goa)	14	3 LPA	2025
CSE	Nimap	3	4.5 LPA	2025
CSE	Softenger India Pvt Ltd (Pune)	5	3.5 LPA	2025
CSE	ExcelR Company ,Pune	3	3.5 LPA	2025

CSE	Phoenix	1	3LPA	2025
CSE	Manorama Infosolution	1	3.5 LPA	2025
CSE	Dept. Of Design & Manufacturing Indian Institute of Science	1	6LPA	2025
CSE	Cognizant company (pune)	2	4 LPA	2025
Electrical	Kanekar Control Engineering Automation (KCE) Mumbai.	15	3 LPA	2025
Electrical	Oneness Control Panel Pvt. Ltd. (Pune)	6	2.7 LPA	2025
Civil	Kolbro Group(Goa)	19	3 LPA	2025
DS	Global Quest Technologies,Karnataka	6	3.5 LPA	2025
DS	Hexanalytics	1	4 LPA	2025
DS	Qspiders, Pune	9	3.5 LPA	2025
DS	Compserve Company,Kolhapur	8	3.5 LPA	2025
DS	Pentagon Space Pvt Ltd. Karnataka	1	3 LPA	2025
DS	Kiran Academy, Pune	3	3.5 LPA	2025
DS	ExcelR Company ,Pune	1	3.5 LPA	2025
DS	Promaxsys software solution	4	3 LPA	2025
DS	Pentagon Space Pvt Ltd. Karnataka	3	3 LPA	2025
DS	Kolbro Group(Goa)	3	3 LPA	2025
DS	Aspire Pvt. Ltd (Pune)	1	2.5 LPA	2025
DS	Hightech Company (Pune)	1	1.8 LPA	2025

List OF Placed Students Batch 2025 Of All Department:

ListofSelectedStudents:AcademicYear2019-20					
Sr. No.	Company	PackageLPA	Count	StudentName	Branch
1	ApMoSys Technologies Pvt. Ltd. A-305/306, Greenscape Technocity, Next to Country Inn & Suites, Shil Phata Mahape Road, Mahape, Navi Mumbai	4 LPA	01	Aniruddha Yadav	CSE
2	iTprenuer Pune, 2nd,3rd Floor, Parthiv,1264/J, Wrangler Paranjape Road, Jangali Maharaj Rd, above TJSB Bank, Deccan Gymkhana, Pune, Maharashtra www.itprenuearpune.com	5 LPA	09	Aniruddha Yadav	CSE
3				Saisham Mahamuni	CSE
4				Ganesh Kokate	CSE
5				Sanket jaysing Patil	CSE
6				Sneha Gavali	CSE
7				Nufaisa Malabari	CSE
8				Snehal Mahasagar	CSE
9				Rojina Bagwan	CSE
10				Antara Patil	CSE
11				Komal Magdum	CSE

12	Global Quest Technologies, Yelahanka New Town, Bengaluru, Karnataka	3.5 LPA	09	Mrunal Mahadev Shinde	CSE
13				Sakshi Dhanaji Jadhav	CSE
14				Sanika Sanjay Mahind	CSE
15				Sneha Shantaram Jadhav	CSE
16				Anisha Ankush Chougule	CSE
17				Shweta Santosh Bhasme	CSE
18				Antara Prakash Patil	CSE
19				Sanika Sarjerao Padaval	CSE
20				Vanshita Depak Malani	CSE
21	Qspiders, Pune	3.5 LPA	19	Sumit Raju Dhonde	CSE
22				Anisha Ankush Chougule	CSE
23				Sanika Dinakar Patil	CSE
				Samruddhi Ravikant Sawant	CSE
24				Ninad Jivan Mankar	CSE
25				Vanshita Deepak Malani	CSE
26				Snehal Maruti Salokhe	CSE
27				Bhakti Shirish Koshti	CSE
28				Sanika Maruti Patil	CSE
29				Gaurav Shridhar Lohar	CSE
30				Dnyaneshwar Santosh Padghan	CSE
31				Ganesh Santosh Kokate	CSE
32				Saloni Bhagwan Patil	CSE
33				Shriya Gurunath Palkar	CSE
34				Sneha v. Gavali	CSE
35				Aniruddha Vijasinh Yadav	CSE
36				Sonal Sugandharao Chindage	CSE
37				Vijaykumar Vilas Patil	CSE
38				Akshay Pandurang Sawant	CSE
39					
40	Pentagon Space Pvt Ltd., MC Layout, Vijayanagar, Bengaluru, Karnataka	3.5 LPA	02	Sanika Sachidanand Bhosale	CSE
41				Pratik Suryakant Pawar	CSE
42	Kiran Academy, Pune	3.00 LPA	02	Sahil Jamadar	CSE
43				Sneha Shantaram Jadhav	CSE
44	Compserve Company,	3.5 LPA	08	Siddesh Indrajeet Kamble	CSE
45				Sayali Krishnat Shinde	CSE
				Priyanka Pandurang Phatak	CSE
46				Rutuja Jagadish Rajigare	CSE
47				Sanket Jaysingh Patil	CSE
48				Sanika Sarjerao Padaval	CSE
49				Vijaykumar Vilas Patil	CSE
50				Akanksha Sachin powar	CSE
51					
52	Promaxsys software solution	3 LPA	07	Sonal Sugandharao Chindage	CSE
53				Sanika Patil	CSE
54				Snehal Mahasagar	CSE
55				Sanika Gurav	CSE
56				Anushka Kadam	CSE
57				Omkar Tipude	CSE
58				Sneha Jadhav	CSE
59	SANYU INFOTECH PVT	4 LPA	02	Shriharsh Kulkarni	CSE

60	LTD			Shriya Gurunath Palkar	CSE
61	NexGen Analytics	4 LPA	01	Sahil Najirkhan Jamadar	CSE
62	Ge Vernova	4.8	01	Snehal Maruti Salokhe	CSE
63	Bravishma Technology ,Pune	3.5 LPA	01	Prasad Chougale	CSE
64	Kolbro Group(Goa)	3 LPA	14	Aditya Navgire	CSE
65				Akshay Khedkar	CSE
66				Arun Tipugade	CSE
67				Ashish Shinde	CSE
68				Dhanraj kumbhar	CSE
69				Gaurav Lohar	CSE
70				Ninad Mankar	CSE
71				Pratik Ghatage	CSE
72				Shreyas Nandavadekar	CSE
73				Shreyash Ambekar	CSE
74				Shubham Jadhav	CSE
75				Soham Nigavekar	CSE
76				Sushant navale	CSE
77				Tushar Patil	CSE
78	Nimap	4.5 LPA	03	Tushar Patil	CSE
79				Prasad Chougale	CSE
80				Rohan Chavan	CSE
81	Softenger India Pvt Ltd (Pune)	3.5 LPA	05	Abhijit Giri	CSE
82				Prasad Chougale	CSE
83				Rohan Chavan	CSE
84				Tushar Patil	CSE
85				Vijaykumar Vilas Patil	CSE
86	TCS NQT qualified for Ninja, Digital & Prime Profiles	3.5 LPA – 7.5 LPA	11	Sandesh Yadav	CSE
87				Antara patil	CSE
88				Aniket Gavate	CSE
89				Swayam Patil	CSE
90				Komal Chavan	CSE
91				Vishal kshirsagar	CSE
92				Sonal chindage	CSE
93				Rahul Kumbhar	CSE
94				Ninad Mankar	CSE
95				Shreyash Ambekar	CSE
96				Sneha gavali	CSE
97	ExcelR Company Pune	3 LPA	03	Sanika Gurav	CSE
98				Sanika Patil	CSE
99				Sonal chindage	CSE
100	Phoenix	3LPA	01	Shravani Shedge	CSE
101	Manorama Infosolution	3.5 LPA	01	Ankita Pawar	CSE
102	Dept. Of Design & Manufacturing Indian Institute of Science	6LPA	01	Aditya Kesarwani	CSE
103	Cognizant company (pune)	4 LPA	03	Antara Prakash Patil	CSE
104				Snehal Ajit Mahasagar	CSE
105				Aditya Navagire	CSE
106	Oneness Control Panel Pvt. Ltd (Pune)	2.7 LPA	06	Piyusha Jagtap	Electrical
107				Prasad Jadhav	Electrical
108				Pallavi Kambale	Electrical
109				Anmol Bhosale	Electrical
110				Abhay Rodage	Electrical
111				Aarati Kambale	Electrical
112	KCE Automation Company (Mumbai)	3 LPA	15	Amit Dhuri	Electrical

113	KCE Automation Company (Mumbai)			Sanika Patil	Electrical
114				Pournima Dhangre	Electrical
115				Jagruti Jadhav	Electrical
116				Pranali Mane	Electrical
117				Siddhart Padman	Electrical
118				Subham Patil	Electrical
119				Swapnil Tawar	Electrical
120				Salman Khade	Electrical
121				Omkar Pal	Electrical
122				Yogiraj Kanase	Electrical
123				Vishweshwar Bandare	Electrical
124				Ratan Chougule	Electrical
125				Sanket Patil	Electrical
126				Swapnil Tawar	Electrical
127	Kolbro Group(Goa)	3 LPA	16	Ajay Rajendra Mohite	Civil
128				Aniket Sarjerao Patil	Civil
129				Atharv Sanjay More	Civil
130				Atul Manoj Jadhav	Civil
131				Pramod Baban Bait	Civil
132				Pruthviraj Sandip Karape	Civil
133				Rohan Patil	Civil
134				Sanket Santosh Patil	Civil
135				Sharad Dattatray Tipugade	Civil
136				Shivprasad Sambhaji Khot	Civil
137				Siddhaarth Sardar Powar	Civil
138				Suyash Umakant Salokhe	Civil
139				Vishal Kumbhar	Civil
140				Mandar Madhukar Kirulkar	Civil
141				Vivek Vikram Patil	Civil
142				Rohit Tirgune	Civil

TrainingandPlacementActivitySummary				Period:May,2019toMarch,2020			
Sr. No.	From Date	ToDate	Activity	Resource person	Company/ Institute	Beneficiary	ActivityType
1	2019/05/27	2019/05/31	RoboticProcess Automation - Automation Anywhere	Ms. Shivanji Tanwar	Automation Anywhere, Bangaluru	SE,TE,BE CSE	Trainingand Certification
2	2019/07/31	2019/07/31	MockInterview	Mr. Satyajeet Jadhav	Freelancer	AIITE&BE CSE	Mock Interview
3	2019/08/20	2019/08/28	100HoursSoft skill training	In-house faculty members	Dr. D Y Patil Pratishthan's COE	AllStudents	Training

4	2019/08/23	2019/08/23	Orientation and awareness of Training and placement activities for Final Year Students	Prof. Jasmita Kaur	Dr.DYPatil Educational Complex, Akurdi	All Final year students	Guest Lecture
5	2019/08/23	2019/08/23	Orientation and awareness of Training and placement activities for Faculty Members	Prof. Jasmita Kaur	Dr.DYPatil Educational Complex, Akurdi	All Faculty Members	Guest Lecture
6	2019/10/7	2019/10/7	Aptitude Preparations and MNC-Wise Approach	Mr. Sanir Kittur	APTECH Academy, Kolhapur	All CSE Students	Expert Lecture
7	2019/10/09	2019/10/09	WIPRO Mock Test	CSE Faculty Members	WIPRO & Placement Seasons	All Final year	Training and Test
8	2019/10/12	2019/10/12	WIPRO Mock Interview	All TPOs of MaTPO	MaTPO	All Final year	Training and Interview
9	2019/10/22	2019/10/22	Full Stack Development	Mr. Jabbar Shaikh	Digital Micro Systems, Kolhapur	SY, TE & BE CSE	Industrial Expert Lecture
10	2019/10/23	2019/10/23	Pre-Employment skill assessment program	Mr. Kumar	Aspiring Minds	TE & BE students	Training and Test

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Training and Placement Activity Summary				Period: May, 2019 to March, 2020			
Sr. No.	From Date	To Date	Activity	Resource person	Company/ Institute	Beneficiary	Activity Type
11	2019/11/09	2019/11/09	TPO Development Program	Prof.(Dr.) Shital Kumar Rawandale	President - MaTPO, Pune	All West Zone MaTPO Members	TDP
12	2019/11/09	2019/11/09	Principal-TPO Interaction Program	Principals and TPOs	MaTPO member institutes	All West Zone MaTPO Members	TDP
13	2019/11/09	2019/11/09	Industry-TPO Interaction Program	Mr. Amresh Khar	Director, Madwheels, Mumbai	All West Zone MaTPO Members	III
14	2019/11/09	2019/11/09	West Zonal MaTPO Meet	Prof.(Dr.) Shital Kumar Rawandale & Board Members	President - MaTPO, Pune	All West Zone MaTPO Members	Meeting
15	2019/12/19	2019/12/29	Employability Skill Development Training (Soft Skills)	7 Trainers of O2 Breathing Brains	O2 Breathing Brains, Sangli	All FY and SY	Training and Test

Human Resources (Required)

Sr.No.	Category	Quantity	Remark
1	Assistant TPO	1	Must have at max Academic8hours Weekly load
2	Departmental Training Coordinators	5	One for each department, again max Academic load 14 hours/week
3	Departmental Placement Coordinators	5	One for each department, Max Academic load 14Hours/week
4	Peon	1	Skilled
5	DTPoperator	1	As per requirement

KolhapurIncubationCenter:Report

Statistics:		
No.ofIdeas/Applications/Interestedcandidates		26
Pitchingsessionsdone		02
Pre-incubates		00
Incubatees		00
Startups– Graduated		00
Mentorofficiallyonboard		00
Staff		00
Books/Journals/MagazinesofKIC		00
Books/Journals/MagazinesissuedfromDYPCentralLibrary		20
No.ofoutreach/awarenessprogramsconducted		01(July,OutofsyllabusbyNASSCOM)
Highlights:		Status
1	Section8companyregistrationdone.Processfor12Aison(tentativetime to Completemarch,2020).	Done (Dec,2019)
2	BankAccountopeningprocessoninOBC,Shahupuri.	Done (Feb,2020)
3	WadhawaniFoundation’sNationalEntrepreneurshipNetworkisreadyto collaborateprovidedwegiveseriouscommitmentstoexecutetheircourses.	ReadyforMoU
4	ZohoCorp.isreadytoinkMoUfortheirZoho One (46+ZohoBusinessApplicationsfreefor1year).	Done
5	TalkswithMr.ManishPatilregardinghissupporttoKIC (already1FDPconducted9participants).	Inprogresss
6	DraftedKICpolicydocument,andotherrelatedformats.	Done
7	Hiring/formingofworkingteam	Pending
8	Mentorsassociation/onboarding	Pending
9	Documentformatsformanagingincubationcenter	Pending

KolhapurIncubationCenter'sPROGRAMS-PLANNINGDOCUMENTACADEMICYEAR2020-21

LIST OF ACTIVITIES	Name of the Facilitator	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Target participants	Budget	Comments
Open to students & aspiring entrepreneurs														
Games, Exercises, Activities/Outreach programs			1	2	2	1	1	1	1	1	1			
Flagship event/Signature event					1						1			
Campuswide-Seminar, Conference, Summit, Panel Discussion						1	1		1					
Basic entrepreneurship workshop (Ideation, E fundamentals)				1	1	1			1					
Certificate course or University level E-programs		1	1							1				
Topic specific webinar				2	2	2	2	2	2	2	2			
Online E-Cell program (MOOC)														
Orientation program (MOOC)				2	2									
Smart E Apprentice challenge/online Challenges							1							
Online skill development workshop														
Basic online course (MOOC CORE Course)														
Open to student entrepreneurs running ventures														
Advanced topic workshops & BPlan workshops						1	1		1	1	1			
BPlan Competition							1			1				
Expert talk & session- Entrepreneur/Investor/Industry/IP				2	2	2	2	2	2	2	2			
Startup internship program/Startup jobs						1		1		1				
Bootcamps								1			1			
Vertical specific courses (MOOC)														
Online advanced courses (MOOC)														
Meetups+Roundtables (Theme based)					1	1	1	1	1	1	1			
Design thinking workshops					1		1		1		1			
Online idea evaluation (via portal)					1	1	1	1	1	1	1			
Faculty/Facilitator to participate/undergo														
Facilitation for basic courses &/ (MOOC)		8	8											
Facilitation for advanced courses &/ (MOOC)			8	8										
Mentors														
Mentors (Faculty trained to be mentor)				8	8									
Mentoring session by outsiders			15											
Events for the Institute														
E3: National Conclave										1				
E3: E-Week										1				
E3: Startup showcase and Recognition											1			
E3: Student Entrepreneur/Mentor/Investor Meetups (National Conclave for experts)														
					1		1		1		1			
Instructions														

Kolhapur Incubation Center

Kolhapur Incubation Center - A flagship project by Mr. Satej D. Patil (MLC - Maharashtra). KIC is self sustained, privately driven organization launched exclusively for the people of Kolhapur at local level. KIC is a hub for innovative startups and entrepreneurs. We support start-ups with incubation facilities such as state of the art physical infrastructure along with the availability of sector experts for mentoring. In addition, support in business planning, support in access to seed capital, industry partnerships, training and other relevant components required for developing an innovative start-up. As success speaks, today's youth is motivated to apply their knowledge of business in practice. In order to reap the benefits of young minds, government and various private organizations are extending their helping hand in the formation of incubation center.

Need of Incubation Center:

To strengthen and motivate students/public through a supportive environment that helps them to establish their business ideas and develop their concepts into market ready products.

VISION

To nurture, support and grow entrepreneurial spirit of the people of Kolhapur

MISSION

To promote a culture of innovation and entrepreneurship and help start-ups in Kolhapur in their pursuit to become scalable and sustainable enterprise

Objectives:

- To provide platform to the need of different disciplines to work as a team and share their innovative ideas, views and knowledge.
- To provide opportunities for experimentation and exploration of new solutions and methods.
- To share updated knowledge of technological transformation in every discipline.
- To test and implement innovative ideas for product development as per the need of market.
- To educate the students/public to nurture their ideas and projects into feasible business.

The objective of incubation center is to create physical infrastructure and support system necessary for business incubation activities, facilitate networking with professional resources which include experts, consultants and advisers for the incubate companies promote and facilitate knowledge creation and innovations.

Methodology:

- Assess the market conditions and entrepreneurs requirement
- Identify team and service providers
- Arrange for resources
- Establish Industry Linkage
- Draw out calendar of activities
- Attract, select, retain and manage startups
- Nurture entrepreneurship in those students who have a passion for knowledge generation and mentoring

Thrust Areas of the Incubation Center:

- Edutech
- Environment
- Agritech
- Art & Design
- Urbanization

For smooth conduction of the incubation center related activities, various committees like core committee, Mentor committee, Steering Committee and student committee are formed. The main theme of this centre is to work for the sectors like Digital India, Make in India, smart city, green technology etc as it is the need of the hour.

Human Recourses

Required:

Position		Role	Remark
Board of Directors			
Steering Committee			
Core Management Team			
CEO/Incubation Manager	01		
Head	01	Corporate Connect, Academic Liaison & Social startups portfolio	
Sr Associate	01	Investor relations & Communications Manager	
Sr Incubation Officer	01	Operations, Incubation Support, Compliance & Seed Fund	
Sr Associate	01	Startup Training	
Sr Associate	01	Incubation Applications	
Associate	01	Incubation Support & Investor relations	
Associate	01	Communications & Design	
Events Coordinator	02		
Incubator Liaison Officer	01		
Incubation Associate			
Associate	01	Startup Hiring (& Institute interactions)	
Senior Administrative Officer			
Senior Executive	01	HR	

S.No.	1
Designation	Incubation Manager
No. of Positions	01
Salary	
Roles and Responsibilities	
• Develop and execute strategy for outreach, hunting, attracting and onboarding deserving and qualified innovative entrepreneurs, and start-ups. • Designing & managing Incubation and Acceleration programs • Provide high-quality coaching and advisory support to entrepreneurs. • Good understanding of the social entrepreneurship ecosystem. • Qualify and evaluate applicants for creativity, innovation, acceleration and investment stage. • Manage the day-to-day interaction with the incubatees • Provide support to entrepreneurs across ideation, acceleration, investment and scale-up stage. • Ensure tight management of milestones and progress of entrepreneurs and start-up companies; • Guide & support start-ups for fundraising activity. • Develop, execute and own an operational and engagement strategy for the entire community including donors, startups, investors, corporates, mentors, advisors, and domain experts. • Provide continued strategic guidance to entrepreneurs in areas such as business modeling, sales, and marketing, financing, fundraising, overall strategy, operations etc. • Be the switchboard for entrepreneurs to access relevant resources and connections	
Requirements	
• Engineering degree with 10-15 years of relevant work experience with research skills. Postgraduate with preferably MBA degree. • At least 4-6 years experience working with entrepreneurs, start-ups, learning/tinkering labs, incubator or incubation consultancy. • Demonstrated ability to cultivate, build and maintain strong working relationships with start-ups, entrepreneurs, mentors, universities, research institutions, industry experts, associations, chamber of commerce & industries, state & central government, and angel investors.	

Sr.No.	2
Designation	BusinessDevelopmentManager
No. of Positions	No.ofposition(s)=1+1(1Manager+1 Executive)
Salary	
RolesandResponsibilities	
• Develop,implementnewinitiativesforincubationserviceofferingstoentrepreneurs&start-ups. • GrowthebrandequityoftheIncubatorForum. • Coachentrepreneursandstart-upcompaniesinbusinessdevelopment. • Assistentrepreneursinproposalwriting,pitchdeck,businessdevelopment,fundraisingaswellas relevant linkages to established companies for business opportunities. • Developandleverageindustry,academics,investors&institutionalnetworkforthebenefitofthe incubation program. • Develop&manageanetworkofentrepreneurs,start-ups,mentors,institutions,fundingagencies, investors and industries. • Ensuredevelopmentofappropriatemarketingmaterialtopromoteincubatedcompanies. • Organizeeventstofacilitatecollaborations,technologytie-up,businessdevelopment	
Requirements	
• EngineeringgraduatewithMBA,supportedby5-6yearsrelevantexperienceandpriorexperience with incubation activity. • ForBDEexperienceof2-3years • Demonstrated ability to cultivate, build and maintain strong working relationships with start-ups, entrepreneurs,mentors,universities,researchinstitutions,industryexperts,associations,chamber of commerce & industries, state & central government, and angel investors.	

S.No.	3
Designation	OperationsExecutive
No. of Positions	02
Salary	
RolesandResponsibilities	
• Tosupportincubationcenter'sday-to-dayoperations • Design,execute,support&implementcenter'soutreachprograms,events&trainingactivities • Manageadministrative&operativefunctions • Organizetrainingprogramsthroughworkshop,mentorship,networking,seminarsetc. • Manageoutreachcommunications,e.g.website,newsletter,socialmedia,digitalmarketing,PR etc. • Instinctforentrepreneur'sgrowthdrivers;understandingofintegratedmarketing communications, public relations, emerging media, marketing, branding. • Developprocesses,procedures,andpoliciesoftheincubatorandmanageday-to-day activities.	
Requirements	
• Engineeringgraduatewith2-4yearsofrelevantexperience& someexperiencewithtechstart- ups, entrepreneurs, innovation, learning labs etc.	

S.No.	4
Designation	MarketingandFrontOfficeExecutive
No. of Positions	01
Salary	
RolesandResponsibilities	
• Explainingthevisitorsabouttheproductsandservicesweprovide • Converttheenquiriesintosalesandachievingitsuccessfully • Maintenanceofimportantdocuments,filesandrecordsinanorganizedmanner. • Providingassistancetotheheads intheadministrationdepartment. • Adheringtoallthesafetyproceduresandkeepingthemanagementinformedaboutanykindof unsafe situation.,	
Requirements	
• Excellentcommunicationskills(English),Interpersonalskills,Email&telephoneetiquettes. • GoodinMicrosoftOfficesoftware'squosandtypingspeed • Co-ordinatemarketingteamandcommunicatewithclients. • Helpsettingupclientmeetingsformarketing team. • Maintindailyemployeetimesheetandco-ordinatewithHRandadmin	

S.No.	5
Designation	INCUBATIONASSOCIATE(Junior&Seniorpositions)
No. of Positions	Junior01+Senior01
Salary	
RolesandResponsibilities	
The ideal candidate we envisage would be someone with a first degree in science or engineering, with a further degree and/or strongly relevant experience in the areas of finance, marketing or business development. Knowledge of and familiarity with the challenges faced in a start-up environment would be an added advantage. The job tasks will include <u>some or all</u> of the following: • Assist with new incubatee admission process – evaluating business plans • Coordinate interactions between incubatees and mentors (industry/domain experts) • Further develop existing evaluation system to assess incubatee/startup progress • Facilitate interaction of incubatees with in-house business service providers • Coordinated development and delivery of training courses to incubatees as appropriate • Perform such other duties as required and appropriate to the objectives of this position and the needs of the organization The role will mainly be based out of IITM COFFICE at IIT Madras Research Park, Taramani. However the candidate may be required to travel on specific calls either for conferences or networking meets. Compensation package will be offered based on education and experience.	
Requirements	

S.No.	6
Designation	INVESTORRELATIONASSOCIATE
No. of Positions	
Salary	
RolesandResponsibilities	
The Investor Relation Associate is responsible for being the liaison between IITM incubated start-ups and (angel/VC) investor community. He / she will be one point contact for all investor related interactions and facilitating the meetings/interactions with relevant start-ups. Willingness to learn and comfort in interacting with top management team from investor community is a must. Job Tasks • Engage with IITM startup founders and stay updated on the progress of the start-up on a regular basis • Plan activities, meetings and events that cater to the startup requirement • Work closely with the senior management team and help execute events/programs when required • End-to-end planning and execution of 'Investor Meets' and 'Demo Days' • Coordinate reporting and documentation of executed meetings/programs • Stay updated on latest developments in the investor community and communicate the same with startups / team when required • Event planning, co-ordination and calendar management • Represent IITM Startup ecosystem in local community, both actively and passively	
Requirements	
Management degree or a graduate with 2 Plus years of work experience. Work experience with an incubator/VC firm will be a plus	

S.No.	7
Designation	PR/EventsAssociate (Juniorposition)
No. of Positions	01
Salary	
RolesandResponsibilities	
Seeking a creative person (degree in arts/humanities/media) who would assist in communications for various programsincubation ecosystem. Also, drive the development, marketing and execution of KIC'sdigitalinitiatives:managebrandinginitiative,websitecontents,drivingtheoverallgrowthofKIC's online presence and engagement with Press. Corerequirements: • Beinvolvedincontentcreation(websites,blogs,articles,pressreleases,flyers,etc.)-prior experience of freelance writing will be valuable here • WorkwithwebdesignerstoeexecuteKIC'sdigital presence • Directthedigitalbranding/marketingstrategiesthatalignwithcoregoalsof programs/initiatives at KIC, including social media channels, blogs • Experienceingraphicandcommunicationdesignwithemphasisondigital&newmedia design will be valuable • ProficiencyinAdobeCreativeSuite(primarilyPhotoshop,Illustrator&InDesign)wouldbe valuable • FluencyinEnglish,bothwrittenandsoken • Adeepsenseofcreativityandpro-activeness • Self-motivatedanddriven,withakeeninterestinlearningnewconceptsandideas • Abilitytoworkinateam • Knowledgeofandfamiliaritywiththechallengesfacedinastart-upenvironmentwouldbean added advantage.	
Requirements	
• Experienceincontentcreation(websites,blogs,articles,posters,pressreleases,flyers,etc.) • Experienceingraphicandcommunicationdesignwithemphasisondigital&newmedia design • FluencyinEnglish,bothwrittenandsoken • Experienceinmanagingofficialsocialmediaproperties(websites,Facebook/LinkedIn/ Twitter/ Google+ pages, blogs, newsletters, etc.) • Degreeinhumanities/arts/mediawillbeideal • Adeepsenseofcreativityandpro-activeness • Self-motivatedanddriven,withakeeninterestinlearningnewconceptsandideas • Abilitytoworkunderlimitedsupervision,whilstproducinghigh-qualitywork	

S.No.	8
Designation	Executive/JrExecutive–AccountsandPurchase
No. of Positions	
Salary	
Rolesand Responsibilities	
TheExecutive-AccountsandPurchasewillberesponsibleformaintainingfinancialaccountingdataandto carry out purchase related activities for Incubation center in compliance with government rules and to performanyotherjobsasassignedbyKICadministrationfromtimetotime.Keyjobresponsibilitiesofthe role are: AccountsManagement ☐ Maintain up to date accounts of Incubation Centre by timely and accurateentries ofall financial transactions ☐ Maintain accounts audit ready and compliant to applicable rules of accounting and taxation ☐ Record keeping of all financial transaction related files ☐ Maintain payroll data; prepares and processes monthly payrollsbasedonpayroll rules ☐ Timely and accurate bill payments to vendors ☐ Ensure that financial transactions are carried out in compliance to government rules ☐ Timely tax payments to the government and carrying out necessary compliance actions ☐ Maintenanceoffundavailabilitystatus ☐ Prepare Utilization Certificate (UC) by collecting, analyzing, and summarizing account information ☐ Provide accounts related reports to management as needed Purchase: ☐ Carry out purchase activities for Incubation Centre including but not limited to identifying and interactingwithvendors,processingtenders,receivingandprocessingquotations,issuingpurchase orders, receiving delivery and releasing payments ☐ Ensure that all purchase activities are carriedoutaccordingtotherulesapplicabletosuchpurchases ☐ Maintain proper records of all purchase activities and inventory	
Requirements	
☐ The candidate must have a minimum of 2 years of relevant work experience in accounting and purchase withBachelor’sDegreeinCommerce(Hons.)withminimum60%marks. ☐ Work experience in government organization will be an added advantage Skillsrequired: ☐ Excellent skills in using accounting software such as Tally for account maintenance and reporting ☐ Very good skills in MS Office ☐ Very good verbal and written communication skills ☐ Should be comfortable in using English for verbal and written communication	

Studentinternshippositions		
Role (Designation)	Requirementsandpreferences	Responsibilities
Visualdesign No.ofPositions: 01	• Qualification:AnyGraduatecanapply No minimum experience required • Has an interest in visual design, computeraidedart,logos,andposters. • Someone who is familiar with CorelDRAW,AdobeIllustratororany similar software is a must. Young energetic and responsible graduateswithampleenthusiasmand ownership will be given preference.	• Themainresponsibilitieswill betohelpdesignandimplement posters, banners, pamphlets, flyers to help with events and logistics management. Helpwithdesigningsocialmedia posts, signages, displays, maps etc
Intern-Intellectual Property No.ofPositions: 01	• BE or MSc with PGD in IPR or Patent Law or IPR degree. Candidates already signed up for PGDwillalsobeconsidered.Patent Agent qualification will be a plus • Fulltime • Fixedduration-6months Paid/ unpaid	Contribute to projects and activities of the Intellectual Property Facilitation Center at VentureCenterandlearninthe process.
Intern No.ofPositions: 04	• Youngengineers/scientists-recent graduates or in training • Goodunderstandingoftechnology, finance. • Strong soft skills - ability to communicate,makepitches,inspire confidence. • Minimum8weeks • Full-time Paid/ unpaid	Workcloselywithselected inventors in technology development and commercialization
Intern No.ofPositions: 02	• StudentsfromTechnologypolicy/ Economics/ Management • Strong soft skills - ability to communicate,makepitches,inspire confidence. • Minimum8 weeks • Full-time Paid/ unpaid	Early stage venture financing landscapeofIndia:Landscapeand insights for policy
Intern No.ofPositions: 04	• StudentsfromEngineeringwith interest and experience in Makerspaces • Strong soft skills - ability to communicate,makepitches,inspire confidence. • Minimum8weeks • Full-time Paid/ unpaid	Design, conduct and institutionalize prototyping (electronics, optics, coding, mechanical)workshopsforschool children and convey the excitement of inventions and model making.
Volunteer No.ofPositions: 08	• Passion • Specialistskills • Canwork independently • Associating with volunteers does require a certain level of in-kind commitment of resources from Venture Center. In this context, Venture Center can accommodate onlyafewvolunteersatanygiven time.	Volunteeringopportunitiesexistin: •Planning and executing events of interest to the ecosystem. •Developdatabasesandusefulre sourcesformentoring entrepreneurs.