

## REQUEST LETTER FROM INSTITUTE TO INTERNSHIP PROVIDER

To

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Subject: REQUEST FOR 04/06 WEEKS INDUSTRIAL TRAINING of B.E. /4 years Degree Programme.

Dear Sir/Madam,

Greetings from Dr. D Y Patil Pratishthan's College of Engineering, Salokhenagar.

You must be aware that AICTE has made internship mandatory for all technical education students.

In view of the above, I request your good self to allow our following student(s) for practical training in your esteemed organization. Kindly accord your permission and give at least one-week time for student(s) to join training after confirmation.

Sr. No.	Name	Roll No.	Year	Discipline

If vacancies exist, kindly do plan for Campus/Off Campus Interview for 2020 batch passing out students in above branches. CHECK THIS.

A line of confirmation will be highly appreciated. As RELIEVING LETTER OF STUDENT will be generated upon your formal acceptance of Internship offering to above student.

Please mail to [tpc.coes@dypgroup.edu.in](mailto:tpc.coes@dypgroup.edu.in).

With warm regards,  
Yours sincerely,

Training and Placement Co-coordinator



Head of Department